



Childcare Scholarship Parent Responsibilities

Below are parent responsibilities for a child or family who has been awarded childcare scholarships also known as POC vouchers or childcare subsidy.

At time of registration, parent(s) are responsible for:

- Providing current subsidy documentation, no later than 30 days after the authorization date.
- Paying the registration fee difference from CCS allowed \$100 registration fee and KKCC's current rate.

On or before the first day of service, parent(s) are responsible to:

- Pay the required two-week deposit at regular rate. \$ _____
- Pay the first two weeks of service at the quoted rate. \$ _____
- Pay they yearly Book Fee at regular rate. \$ _____

Total Initial Payment \$ _____
****ALL payments are non-refundable**

Parent(s) are also responsible for:

- Keeping the scholarship current.
- Paying the balance of tuition after the quoted subsidy deduction.
- Cancelling subsidy payments when child is no longer enrolled.

Parents should understand the following:

- The actual payment from CCS may vary from the quoted rate based on the locality of care and the county of the child's residence, as well as the provider's market rate and the tiered level of reimbursement.
- Should the scholarship expire, and if a new scholarship has not been submitted, parent(s) will pay tuition at regular rate.
- Should there be a difference in the amount the state is paying, and the amount quoted, the parent(s) are responsible to bring the account up to date before continuing to pay at the new rate.
- Should there be any credits or overpayments at time of withdrawal, parents will receive no refunds. Parents should provide a withdrawal notice prior to the required 4-weeks' notice to exhaust credits or overpayments on account based on the CCS subsidy payment.

I have read and understand the above.

Child's Name

Date

Parent/Guardian Name (Print)

Parent/Guardian Signature